



**PLEASE  
SEND  
STAT**

**Authorization to Release Medical Records**

**Hospital ER or Urgent Care:** \_\_\_\_\_

**Primary Care Physician:** \_\_\_\_\_  
**and Location**

**Other Medical Facility:** \_\_\_\_\_

You are hereby authorized to forward any and all information or medical records regarding the undersigned, including patient demographics, history and physical, laboratory and x-ray reports, with diagnosis and treatment and discharge medication list to Keystone Healthcare.

**\*\*\*\*PLEASE DO NOT SEND PATIENT EDUCATION/DISCHARGE INSTRUCTIONS\*\*\*\***

**Name of Patient:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Last 4 of SSN:** \_\_\_\_\_

**Treatment Date(s):** \_\_\_\_\_

\_\_\_\_\_  
**Patient/Legal Guardian Signature**

\_\_\_\_\_  
**Date**

**Please return medical records to:**

**Keystone Healthcare  
491 W. Cheves St Suite A  
Florence, SC 29501  
Phone: 843-662-8000**

**\*\*\*If records can be emailed please send to\*\*\*  
**Amanda@palmettochiro.com****

**otherwise please fax to (843) 664-0994**



**Please answer the following questions and sign below**

(If any question 1-7 is checked "Yes", Patient **MUST** see Celista **PRIOR** to treatment)

**Do You Have a Medical History of the Following:**

- |   |          |         |
|---|----------|---------|
| 1. Pacemaker?   | _____Yes | _____No |
| 2. ICD (Implantable Cardioverter Defibrillator)?  | _____Yes | _____No |
| 3. Seizures?  | _____Yes | _____No |
| 4. Paralysis, stroke, multiple sclerosis?   | _____Yes | _____No |
| 5. Do you have any skin conditions?   | _____Yes | _____No |
| 6. Are you being treated for cancer?  | _____Yes | _____No |
| 7. Loss of sensation (means that you can't feel pain, heat, or cold)?   | _____Yes | _____No |
| 8. Have you ever had any neck, upper or lower back surgery?   | _____Yes | _____No |
| 9. Do you have any numbness, tingling or weakness due to a<br>medical condition not related to your accident? | _____Yes | _____No |
| 10. Are you pregnant or is there a possibility you may be?  | _____Yes | _____No |
| 11. Are you breastfeeding?  | _____Yes | _____No |

**If at anytime any of the above conditions become part of your medical history  
please inform staff immediately!**

By signing below, I acknowledge that I have read and answered the above questions truthfully and to the best of my knowledge. I also understand that if at any time I have any of the above conditions, it is my responsibility to notify a staff member as soon as possible. If you have any questions, please let us know.

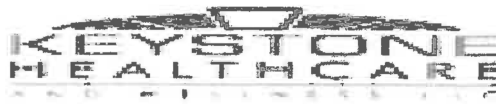
Patient Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Chiro Assistant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

DATE: \_\_\_\_\_



491 West Cheves St  
Florence SC 29501  
843-662-8000

**PATIENT INFORMATION:**

Patient Name: \_\_\_\_\_  
Last Name First Name Middle Initial  
Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_ Male \_\_\_\_\_ Female SS#/Patient ID#: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Home Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_  
Email address: \_\_\_\_\_

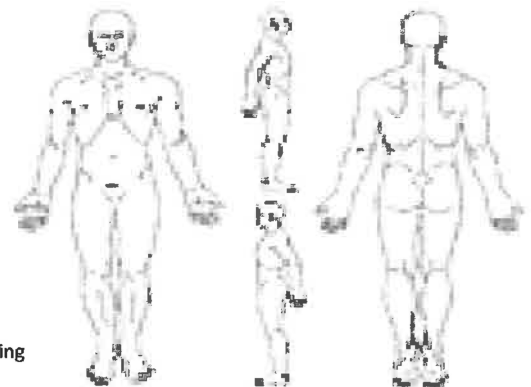
Patient Employer/School \_\_\_\_\_  
Occupation \_\_\_\_\_  
Employer/School Address \_\_\_\_\_  
Employer/School Phone (\_\_\_\_) \_\_\_\_\_  
Spouse's Name \_\_\_\_\_ Spouse's Date of birth \_\_\_\_\_  
Referred by: \_\_\_\_\_

**Emergency Contact:**

Name: \_\_\_\_\_  
Home Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_

**Patient Condition:**

Reason for visit: \_\_\_\_\_  
When did your symptoms appear or begin? \_\_\_\_\_  
Is this condition getting progressively worse? \_\_\_\_\_ Yes \_\_\_\_\_ No  
Mark an "X" on the picture where you continue to have pain, numbness, or tingling  
Rate the severity of your pain on a scale from 1 to 10: \_\_\_\_\_ (1 least pain and 10 severe pain)  
How often do you have this pain? \_\_\_\_\_  
Is it consistent or does it come and go? \_\_\_\_\_  
Does it interfere with your \_\_\_\_\_ Work \_\_\_\_\_ Sleep \_\_\_\_\_ Daily Routine \_\_\_\_\_ Recreation  
Are any painful to perform: \_\_\_\_\_ Sitting \_\_\_\_\_ Standing \_\_\_\_\_ Walking \_\_\_\_\_ Bending \_\_\_\_\_ Lying Down  
What type of pain are you having: \_\_\_\_\_ Dull \_\_\_\_\_ Throbbing/Numbness/Aching \_\_\_\_\_ Shooting \_\_\_\_\_ Burning  
\_\_\_\_\_ Tingling \_\_\_\_\_ Cramps \_\_\_\_\_ Stiffness \_\_\_\_\_ Swelling \_\_\_\_\_ Other



**Insurance Information (If applicable):**

I certify that I, and/or my dependent(s) have insurance coverage with \_\_\_\_\_ And assign directly to Keystone Healthcare all insurance benefits, if an, otherwise payable to me for services rendered. I understand that I am financially responsible for all charges whether or not paid by insurance. I authorize the use of my signature on all insurance submissions. Keystone Healthcare may use my health care information and may disclose such information to the above named insurance company (ies) and their agents for the sole purpose of obtaining payment for services and determining insurance benefits or the benefits payable for related services.

Signature of Patient, Parent, Guardian, or Personal Representative

Relationship

Date

Patient signature: \_\_\_\_\_ Date: \_\_\_\_\_





Patient Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Please answer the following questions:

1. Did you go to the emergency room after your accident? \_\_\_\_\_ Yes \_\_\_\_\_ No

Where? \_\_\_\_\_

2. Did you go to your primary care physician after your accident? \_\_\_\_\_ Yes \_\_\_\_\_ No

Physician Name: \_\_\_\_\_

Location (ex. Cheves St): \_\_\_\_\_

3. Did you go to any other medical facility after your accident? \_\_\_\_\_ Yes \_\_\_\_\_ No

Where? \_\_\_\_\_

4. Who is your primary care physician? \_\_\_\_\_

Location (ex. Cheves St)? \_\_\_\_\_

5. What pharmacy do you use? \_\_\_\_\_

Location (ex. Cheves St)? \_\_\_\_\_

## GENERAL INFORMATION:

First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Last \_\_\_\_\_ Date of Birth \_\_\_\_\_

Patient Height \_\_\_\_\_ Patient Weight \_\_\_\_\_ Patient Blood Pressure \_\_\_\_\_

### Race: (circle ONLY 1)

American Indian	Alaska Native
Asian	White
Black or African American	Other Pacific Islander
Native Hawaiian	Declined to state

### Ethnicity (check ONLY 1)

\_\_\_\_\_ Declined to state \_\_\_\_\_ Hispanic or Latino \_\_\_\_\_ Not Hispanic or Latino

Preferred Language: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Smoking Status (check ONLY 1)

_____ Current every day Smoker	Smoking start date: _____	End date: _____
_____ Current some day smoker	_____ Former Smoker	_____ I have never smoked

In an effort to stop smoking, I am currently taking: \_\_\_\_\_

### Do you have any allergies to medication? YES NO

If yes, please indicate the following (if you need additional space, please use the other side of this sheet):

Allergy: \_\_\_\_\_ Reaction: \_\_\_\_\_

Start date: \_\_\_\_\_ End Date: \_\_\_\_\_

### Are you currently taking any medications? YES NO

If yes, please indicate the following (if you need additional space, please use other side of this sheet):

Medication: \_\_\_\_\_ Frequency: \_\_\_\_\_

Route: \_\_\_\_\_ Oral \_\_\_\_\_ Intravenous

Other: \_\_\_\_\_

Date you started use: \_\_\_\_\_ Date you discontinued use: \_\_\_\_\_

### Family Medical History (Please list any known medical conditions your family has had):

Condition: \_\_\_\_\_ Relationship to patient: \_\_\_\_\_

Condition: \_\_\_\_\_ Relationship to patient: \_\_\_\_\_

Condition: \_\_\_\_\_ Relationship to patient: \_\_\_\_\_

Condition: \_\_\_\_\_ Relationship to patient: \_\_\_\_\_

## HEALTH HISTORY

What treatment have you already received for your condition? \_\_\_\_Medication \_\_\_\_Surgery \_\_\_\_Physical Therapy  
\_\_\_\_Chiropractic Services \_\_\_\_None \_\_\_\_Other\_\_\_\_\_

Name and address of other doctor(s) who have treated you for your condition\_\_\_\_\_

Date of last: Physical Exam\_\_\_\_\_ Spinal X-Ray\_\_\_\_\_ Blood Test\_\_\_\_\_  
Spinal Exam\_\_\_\_\_ Chest X-Ray\_\_\_\_\_ Urine Test\_\_\_\_\_  
Dental X-Ray\_\_\_\_\_ MRI, CT-Scan, Bone Scan\_\_\_\_\_

Please circle to indicate if you have had any of the following:

AIDS/HIV	Diabetes	Measles	Rheumatic Fever
Alcoholism	Emphysema	Migraine Headaches	Scarlet Fever
Allergy Shots	Epilepsy	Miscarriage	Stroke
Anemia	Fractures	Mononucleosis	Suicide Attempt
Anorexia	Glaucoma	Multiple Sclerosis	Thyroid Problems
Appendicitis	Goiter	Mumps	Tonsillitis
Arthritis	Gonorrhea	Osteoporosis	Tuberculosis
Asthma	Gout	Pacemaker	Tumors, Growths
Bleeding disorder	Heart Disease	Parkinson's disease	Typhoid Fever
Breast Lump	Hepatitis	Pinched Nerve	Ulcers
Bronchitis	Hernia	Pneumonia	Vaginal Infections
Bulimia	Herniated Disk	Polio	Venereal Disease
Cancer Type _____	Herpes	Prostate Problem	Whooping Cough
Cataracts	High Cholesterol	Prosthesis	Other, please explain
Chemical Dependency	Kidney Disease	Psychiatric Care	_____
Chicken Pox	Liver Disease	Rheumatoid Arthritis	_____

### EXERCISE

\_\_\_\_None

\_\_\_\_Moderate

\_\_\_\_Daily

\_\_\_\_Heavy

### WORK ACTIVITY

\_\_\_\_Sitting

\_\_\_\_Standing

\_\_\_\_Light Labor

\_\_\_\_Heavy Labor

### HABITS

\_\_\_\_Smoking

\_\_\_\_Alcohol

\_\_\_\_Coffee/Caffeine

\_\_\_\_High Stress Level

Packs/day\_\_\_\_\_

Drinks/week\_\_\_\_\_

Drinks-Cups/Day\_\_\_\_\_

Reason\_\_\_\_\_

Are you pregnant? \_\_\_\_YES \_\_\_\_NO If yes, what is your due date?\_\_\_\_\_

Injuries and/or Surgeries you have had:

Description

Date

Falls

Head Injuries

Broken Bones

Dislocations

Surgeries

Medications

Allergies

Vitamins/Herbs\Minerals

(Please use other side if additional space is needed)

Pharmacy Name: \_\_\_\_\_ Pharmacy Address: \_\_\_\_\_

Patient signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Authorization for use and Disclosure of Health Information

While the law requires us to give you this disclosure, please understand that we respect the privacy of your health information. However, there are some circumstances in which we may disclose your health information.

We may disclose your health information to another health care provider or a hospital if it is necessary to refer you to diagnosis, assessment, or treatment.

We may disclose your health information and billing records to another party if they are potentially responsible for the payment of your services.

We may use your health information within our practice for quality control or other operational purposes.

We have a more complete notice that provides a detailed description of how your health information may be used or disclosed, which you have the right to review before signing this form (164.520). We reserve the right to change our privacy policy but will notify you in writing of any changes either through the mail or when you come in for treatment. You may request a copy of our privacy policy at any time.

Your chiropractor and members of the practice staff may use your name, address, phone number, and clinical records to contact you with appointment reminders, information about treatment or other health related information. If contact is made by phone, a message may be left on your voicemail or answering device. By signing this form, you are giving us authorization to contact you in this manner.

Information that we disclose based on this authorization may be subject to re-disclosure by anyone who has access to the communication and may no longer be protected by the federal privacy rules.

You have the opportunity to designate a family member or another individual as a person with whom we may discuss your condition and treatment plan.

You may restrict the individuals or organizations to which your health care information may be released by notifying us in writing. We are not required to agree to your restrictions; however, if we do agree, the restriction is binding on us. You may revoke your authorization to us at any time, but your revocation must be in writing. We will not be able to honor your revocation request if we have already released your health information before we receive your request. In addition, if you were required to give your authorization as a condition of obtaining insurance, the insurance company may have a right to your health information if they decide to contest any of your claims.

You have the right to refuse to give us this authorization. This decision will not affect the treatment we provide to you or the methods we use to obtain reimbursement for your care.

I acknowledge that I have read and received a copy of this policy and authorization request, and I hereby agree to the terms and authorize you to disclose my health information in the manner described above. This authorization is effective as of the date printed below and will expire seven years after the date on which you last received services from us.

**DO YOU WANT TO DESIGNATE A FAMILY MEMBER OR OTHER INDIVIDUAL WITH WHOM THE PROVIDER MAY DISCUSS YOUR MEDICAL CONDITION? IF YES, WHOM:** \_\_\_\_\_

\_\_\_\_\_  
Patient or Legal Guardian PRINTED NAME

\_\_\_\_\_  
Authorized Provider Representative

\_\_\_\_\_  
Patient or Legal Guardian SIGNATURE

\_\_\_\_\_  
Date



## ASSIGNMENT OF BENEFITS, AUTHORIZATION TO SETTLE CLAIM AND DIRECTION TO PAY MEDICAL PROVIDER DIRECTLY

By my signature below, for good and valuable consideration (including but not limited to the extension of credit to me), I hereby assign, transfer, and convey to KEYSTONE HEALTHCARE AND WELLNESS, LLC (hereinafter "the Provider") all my rights, title, and interest in and to medical expense reimbursement in whatever form, including but not limited to any automobile liability medical expense payments or other health benefits indemnification and/or agreement otherwise payable to me. This payment shall not exceed my indebtedness to the above-named assignee, and I acknowledge that I will timely pay an indebtedness owed by me to the assignee that is not otherwise satisfied by the above-mentioned assigned proceeds. I also acknowledge that any medical expenses not covered under my insurance policy will be my responsibility.

I further authorize the Provider to negotiate, collect and settle any claim with any insurance carrier or other third-party payor with regard to these services, which authorization shall include authority to: (1) request and receive from any insurer or any other party any and all documentation and records that I am empowered to request regarding this claim, including, without limitation, a statement of coverage, policy declarations page and insurance policy pursuant to Section 627.4137. In addition, the provider has the authority to request and receive any Independent Medical Examination Reports, notices sent to me regarding appointment for Independent Medical Examinations and Examinations Under Oath (including proof of mail), Records Review Reports, coverage denial letters, Explanations of Benefits, and Benefit Payment Sheets or Logs. (P.I.P. Payout Sheets), without regard as to whether such documentation has already been provided to me and,

(2) to endorse in my name any check issued for payment where benefits were assigned. By way of this assignment and notice, I further instruct you, the insurer, to furnish to Provider copies of all future notices affecting Provider's interest in this claim, including, without limitation, any notices of requested medical examinations or statements.

The Provider hereby objects to any reductions or partial payments. Any partial or reduced payment, regardless of the accompanying language, issued by the insurer and deposited by the provider shall be done so under protest, at the risk of the insurer, and the deposit shall not be deemed a waiver, accord, satisfaction, discharge, settlement, or agreement by the provider to accept a reduced amount as payment in full.

I further direct my insurer to direct all payments for services rendered by the Provider directly to Provider at the billing address contained on Provider's medical bills.

THIS IS A DIRECT AND IRREVOCABLE ASSIGNMENT OF MY RIGHTS AND BENEFITS UNDER MY POLICY OF INSURANCE.

A photocopy of this form shall be considered as effective and valid as the original.

I have read the forgoing and understand and agree to each of the above provisions:

---

Patient Name (printed)

---

Patient or Legal Guardian Signature

---

Date



# IMPORTANT NOTICE – PLEASE READ CAREFULLY

## “CONSENT TO TREAT”

Throughout your treatment at our facility you may receive services that consists of one or all of the following therapies:

- Hot Therapy
- Cold Therapy
- Electric Stim Therapy
- Active Therapy Exercises
- Chiropractic Adjustments

We also recommend the following:

- We ask that you refrain from wearing skincare products or other substances before your therapy sessions (lotions, creams, perfumes, etc.)
- Do not wear difficult clothing, it's best to wear two pieces (pants/skirt with a shirt)

NOTE: Please understand it is **YOUR RESPONSIBILITY** to **IMMEDIATELY** notify the therapy assistant during your treatment if you are experiencing ANY discomfort (pain, burns, throbbing, etc.) or if there are any physical maneuvers beyond what you can tolerate or you feel is beyond your limits.

By signing below, I am authorizing Keystone Healthcare to provide the treatment they may consider necessary or advisable for my health care and Acknowledge I have read and understand the information set forth in this document.

\_\_\_\_\_  
Patient signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Patient Printed name

\_\_\_\_\_  
Witness signature



## Diagnostic Imaging/X-Ray Pregnancy Consent

Patient Name: \_\_\_\_\_

Patient DOB: \_\_\_\_\_

### **Please Answer the Following Questions: (Females Only 12-55 years of age)**

Are you pregnant or any chance you may be: \_\_\_\_\_YES\_\_\_\_\_NO

The exam your doctor has ordered uses Ionizing radiation which can have a severe health effect during pregnancy to an unborn baby. The possibility of severe health effects depends on the gestational age of the unborn baby at the time of exposure and the amount of radiation it is exposed to. Unborn babies are particularly sensitive to radiation during their early development, between weeks 2 and 15 of pregnancy. Such consequences can include stunted growth, deformities, abnormal brain function, or cancer that may develop sometime later in life. You should contact your doctor if you believe you may be pregnant to discuss possible side effects and the risks and benefits of the procedure. If you feel that you may be pregnant, please inform the radiologic technologist before your exam.

\_\_\_\_\_ To the best of my knowledge, I am not pregnant or believe there is any possibility that I may be pregnant.

\_\_\_\_\_ I know or believe that I may be pregnant and fully understand the risk and health effects radiation may cause to my unborn baby.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_